



**Cornwall Electric**  
A FORTIS COMPANY

We are implementing a standard form in order to expedite your Service Spot request. Please enter all pertaining information below as well as a copy of the plot plan and fax to 613-932-6498 (Operations Clerk) or call the office at 613-932-0123 (Customer Service). Cornwall Electric reserves the right to require advance payment. Municipal address must be clearly indicated on the premise before connection of services. **ALL SERVICE SPOT NEW OR UPGRADES NEED ESA APPROVAL BEFORE CONNECTION.**

### Request for Service Spot - New service only

☐ Foundation is built

☐ Dimensioned drawing of lot and building is included

Service size: Amps \_\_\_\_\_ Volts \_\_\_\_\_ Phase \_\_\_\_\_

Address: Lot: \_\_\_\_\_ Civic No. \_\_\_\_\_ Street: \_\_\_\_\_ City / Township: \_\_\_\_\_

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☐ Underground

☐ Overhead

Requested by: ☐ Customer ☐ Contractor ☐ Electrician

Customer Name: _____ Address: _____ <input type="checkbox"/> Send Invoice to	
Phone No. _____	Fax No. _____

Contractor: _____ Address: _____ <input type="checkbox"/> Send Invoice to	
Phone No. _____	Fax No. _____

Electrician: _____ Address: _____ <input type="checkbox"/> Send Invoice to	
Phone No. _____	Fax No. _____

**Billing for the underground cable and connection will be invoiced to the Customer / Contractor or Electrician unless stated otherwise**

### Request for Service Spot - Upgrade only

☐ Underground

☐ Overhead

☐ Rewire

☐ Panel Change

Existing Service \_\_\_\_\_ Amps Upgrade to \_\_\_\_\_ Amps

Customer Name: \_\_\_\_\_

Electrician: \_\_\_\_\_

Address \_\_\_\_\_

Phone : \_\_\_\_\_

Fax: \_\_\_\_\_

Description of work to be done: \_\_\_\_\_

**Underground Locate: All calls requesting to locate an existing underground cable should be directed to our Dispatch Department only.**



**CALL BEFORE YOU DIG**

