

We are implementing a standard form in order to expedite your Service Spot request. Please enter all pertaining information below as well as a copy of the plot plan and fax to 613-932-6498 (Operations Clerk) or call the office at 613-932-0123 (Customer Service). Cornwall Electric reserves the right to require advance payment. Municipal address must be clearly indicated on the premise before connection of services. **ALL SERVICE SPOT NEW OR UPGRADES NEED ESA APPROVAL BEFORE CONNECTION.**

Request for Service Spot - New service only

Foundation is built

Dimensioned drawing of lot and building is included

Service size: Amps _____ Volts _____ Phase _____

Address: Lot: _____ Civic No. _____ Street: _____ City / Township: _____

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Underground

Overhead

Requested by: Customer Contractor Electrician

Customer Name: _____	Address: _____	<input type="checkbox"/> Send Invoice to
Phone No. _____	Fax No. _____	

Contractor: _____	Address: _____	<input type="checkbox"/> Send Invoice to
Phone No. _____	Email: _____	

Electrician: _____	Address: _____	<input type="checkbox"/> Send Invoice to
Phone No. _____	Email: _____	

Billing for the underground cable and connection will be invoiced to the Customer / Contractor or Electrician unless stated otherwise

Request for Service Spot - Upgrade only

Underground

Overhead

Rewire

Panel Change

Existing Service _____ Amps Upgrade to _____ Amps

Customer Name: _____	Electrician: _____
Address _____	Phone : _____
	Fax: _____

Description of work to be done: _____

Underground Locate: All calls requesting to locate an existing underground cable should be directed to our Dispatch Department only.



CALL BEFORE YOU DIG

